

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

June 25, 2026

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – June 11, 2026

GUESTS

NEW BUSINESS

Sale of Repository Properties – Parcel# 030-005-041 Costello Ave., Austin, PA 16720, to Michael Balmer for \$150.00

Sale of Repository Properties – Parcel# 030-008-006C-L7 Nelson Run Rd., Austin, PA 16720, to Jeff and Jennifer Nelson for \$50.00

Amendment – Previously approved cost of paver edging materials for the Market Village project in the amount of \$1,896.88 from Home Depot to \$1,626.50 from Close’s Lumber

CONTRACTS AND AGREEMENTS

Professional Administrative Agreement – SEDA-COG Community Development Block Grant FFY 2025

Agreement – Davis Ulmer Fire Protection for fire monitoring at the Potter County Courthouse for a term of July 1, 2026, to June 30, 2027, at an annual fee of \$375.00.

Agreement – Esri for small government enterprise subscription at a yearly cost of \$30,200.00 for a term of July 2026, to July 2029.

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>25/26</u>	<u>26/27</u>
■ Coordinated Services (07/01/2026 - 06/30/2027)		
<u>PCHS Area Agency on Aging</u>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Transportation for Area Agency on Aging	\$2.57/loaded mile	\$2.65/loaded mile
<u>Health Ride Plus</u>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Transportation for MATP, HSDF, Aging, Mental Health, and Children and Youth	\$2.57/loaded mile	\$2.65/loaded mile
<u>A Way Out</u>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Shelter Placement for victims of domestic violence	Room Cost/Day	Room Cost/Day
<u>Northern Tier Children’s Home Residential Services, Inc.</u>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Shelter placement for the homeless	\$50.00/Day	No Change
	\$5.00/meal	No Change
■ Mental Health (07/01/2026 - 06/30/2027)		
<u>PCHS Coordinated Services</u>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Transportation for Mental Health Services	\$300/week Standby	\$300/week Standby
	\$2.57/loaded mile	\$2.65/loaded mile
<u>Health Ride Plus</u>		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Independent Escort Contractor	\$300/week Standby	\$300/week Standby
	\$2.57/loaded mile	\$2.65/loaded mile

Cabin Investments, LLC (Luke Watson-Owner)		
Description	Prior Cost	Current Cost
Dwelling location-308 Vine St Coudersport, PA 16915-Homeless House	\$1,400.00/month	No Change
Cabin Investments, LLC (Luke Watson-Owner)		
Description	Prior Cost	Current Cost
Dwelling Location-411 Dwight St, Coudersport, PA 16915-Transitional Housing	\$1,600.00/month	No Change

PERSONNEL

Separation of Employment – Cristal Cary, Veterans Affairs Officer, effective July 2, 2026

LIQUID FUELS TAX REQUESTS

Allegany Township - \$2,681.14

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (06/12/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks				
10	Payroll - Direct Deposit				\$132,514.86
10	General Fund - Accounts Payable	150900-151051, 151160-151164, 151166-151188, 151190-151198, 151200-151203, 151205-151217, 151219-151240, 151242-151247, 151249-151267	150863, 150861, 151052-151159	\$83.38	\$397,937.43
10	General Fund - A/P Manual Checks	339			\$189,884.48
10	General Fund - A/P Manual Checks	340			\$695.19
11	LEPC - Local Emergency Planning	3277-3278			\$300.84
16	911 Fund	4231-4236			\$33,727.85
18	Automation Fund (Civil)	151204			\$127.50
28	Domestic Relations IV-D	1082			\$843.06
32	Specialty Courts	151165			\$75.00
34	V.O.J.O.	151189			\$180.00
35	Victim Services/RASA	151189			\$1,330.60
38	Divorce Fund	151241			\$349.82
52	Operational Reserve Fund	151248			\$14,756.00
69	Home Grant	151218, 151199			\$1,807.12

Potter County Fiscal Summary (06/15/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	151268			\$182,508.99

Potter County Fiscal Summary (06/17/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - A/P Manual Checks	341			\$180.86

Potter County Fiscal Summary (06/18/2026)

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	151269			\$75.00

Potter County Human Services Fiscal Summary (06/25/2026)

PAYROLL CHECK #1	\$0
PAYROLL AUTOMATIC DEPOSITS	\$44,068.57
PAYROLL TAX TRANSFERS (EFTPS)	\$12,385.31
STATE TAX WITHHOLDINGS (ETIDES)	\$1,820.75
PAUC	\$42.43
Local W/H	\$593.12
Coudersport LST	\$80.00
ACCOUNTS PAYABLE CHECKS – 06/12/2026 #82302-82304	\$8,467.06
ACCOUNTS PAYABLE CHECKS – 06/25/2026 #82305-82357	\$115,111.48
Total Checks Written	\$174,081.66

NEXT MEETING: July 9, 2026

ADJOURNMENT

Prepared by Paige Barroqueiro